



## **EMPLOYMENT OPPORTUNITY**

**OPEN TO THE PUBLIC WITH PREFERENCE TO TR'ONDĚK HWĚCH'IN CITIZENS**

### **CHIEF EXECUTIVE OFFICER – Permanent Full-Time**

#### **CHIEF ISAAC GROUP OF COMPANIES**

**Posting Date:** February 23, 2022

**Standard Hours Bi-Weekly:** 75 hours

**Start Date:** Immediately

**Wage:** Dependent on experience

**CLOSING DATE:** Open until filled

*Reporting to the Chair of the Chief Isaac Group of Companies' Board of Directors, the Chief Executive Officer (CEO) is responsible for leading, directing, and managing the day-to-day operations and administration of the Corporation. This includes financial management, strategic planning, and implementation, including the development of short- and long-term goals and objectives, supervising the Corporation's business entities, personnel and personnel management, project development and implementation, and business development.*

**If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide.**

#### **ESSENTIAL QUALIFICATIONS:**

- Degree in Business from a recognized university and an acceptable specialization in business management, commerce, finance, accounting, or other specialty relevant to the position. An equivalent combination of education, knowledge, skills, and business experience working in economic development, marketing, economics, and / or community development, preferably in a First Nations environment, may be considered.
- Experience with capital and operating budget development and management, with the ability to manage the financial performance of a department or program.
- Experience overseeing expenditures within budgets, identifying variances, setting targets, managing goals.
- Experience successfully leading and managing complex, multi-faceted projects and operations, with significant experience and proven track record in project budget planning and management.
- Ability to integrate and coordinate diverse areas of management with sound experience in governance, financial, and personnel management communication, planning, and evaluation.
- Significant related experience in senior administration, human resource management and leadership in for-profit Corporations, First Nation governments, or other organizations.
- Strong communication and facilitation skills, and a demonstrated ability to foster a working environment based on trust, respect, and teamwork.
- Ability to have the vision, creativity and initiative needed to make the Corporation an exciting and dynamic economic force.

#### **ASSETS:**

- Working knowledge of the Tr'ondëk Hwëch'in Final and Self-Government Agreements.
- Understanding of Tr'ondëk Hwëch'in culture and heritage.
- Ability to recognize and integrate business priorities, demonstrate sound judgement, and common sense when making required decisions.
- A proactive and positive team player who leads by example.

#### **CONDITIONS OF EMPLOYMENT:**

- Criminal Records Check with Vulnerable Sector Screening.
- Class 5 Driver's license with clear driver's abstract, and reliable transportation.
- Willingness to work flexible hours to accommodate evening and weekend activities.

**A DETAILED JOB DESCRIPTION IS AVAILABLE UPON REQUEST**

**Please email applications or requests for more information to [hr@chiefisaac.ca](mailto:hr@chiefisaac.ca) or stop by our office at 2nd & Albert for more details.**

**As a Tr'ondëk Hwëch'in First Nation owned for-profit business,  
our mandate is to deliver returns to our shareholders.**

**Wherever possible, our first preference for hiring shall be given to our qualified Citizens.  
We thank all that apply but only those selected for further consideration will be contacted.**